LACATech Meeting Minutes – October 5, 2005

Roll Call
The LACATech meeting was called to order at 8:30am on October 5, 2005. The following members were present: Denny Souder (Granville), Mike Carter (Johnstown), Jesse Lyon (C-TEC), Beth Spieth (Lakewood), Keith DeVore (Licking County ESC), Chris Cashdollar (Licking Heights), Larry Smith (North Fork), Lisa Smith (Northridge), Mark Goodall (Tri-Valley), Kevin Snyder (West Muskingum), and Sondra Wilson (Newark). Others attending included Mike Haudenschild (Granville), Brian Gottfried(Granville), Jon Bowers(LACA), Joey Alexander (LACA), David Stein (LACA), Chad Carson (LACA), Carol Van Deest (ETech), Alexa Stasenski (ITSCO), and Ed Reck (Fairfield Christian). Representatives from Maysville, Southwest Licking, and Heath were unable to attend.

Approval of Previous Meeting's Minutes
06-05　It was moved by Kevin Snyder and seconded by Denny Souder to approve the minutes of the August 3, 2005 LACATech meeting. A vote of approval was taken

ITSCO Update
Alexa Stazenski from ITSCO gave an update to the group. Please direct any questions about the ITSCO update to alexa@itsco.org

eTech Update
Carol Van Deest provided an eTech update to the group. The next LACA Technology Coordinators meeting will be November 15 at Damon's in Newark. Please direct any questions about the eTech update to carol.vandeest@etech.ohio.gov

Ohio K-12 Network (formerly OneNet) Updates
OneNet – Representatives were reminded that the Ohio K-12 Network application deadline is October 28, 2005.   Those districts who had not yet filed were informed as such.

Wide Area Network Updates
TFN/Fiber – There are no new updates to report since the August 3 LACATech meeting. There was a question that even though we would have a fiber connection at LACA, we still would be limited in the amount of Internet bandwidth purchased. Jon informed everyone that there may be changes to the way bandwidth is purchased upstream from LACA. Also, the TFN network will interconnect the DA-Sites with 155mb connections, so traffic between DA-Site networks, such as IP video calls between school districts, will take advantage of the extra bandwidth.

PRTG Statistics – Statistics for each building were handed out for the month of September. These reports, as well as live data on http://prtg.laca.org/ should be used to plan for bandwidth needs for next year. **Districts should let LACA know if they are anticipating adding additional bandwidth.**

Technical Services Updates
E-Mail Retention Policy Discussion – The recommendation to delete Inbox messages after six months was shortened to 30 days by the LACA Governing Board. This was brought up for

discussion with the group. There was concern that over the summer, e-mail may be deleted that end users have not read yet, since not everyone keeps up on e-mail over the summer. Questions were also asked about possibly deleting read vs. unread messages. These concerns will be voiced at the next Governing Board meeting, but implementation of the 30 day policy will proceed after proper notification has gone out to all LACA users.

Cisco LAN Switch Maintenance – Maintenance purchase has been completed by LACA. Final spreadsheets with true costs to the districts will be going out later this week, to be followed by invoices. Overall, costs were lower this year than previous years.

Secure Telnet Update – VPN server is up and working. Documentation for Windows XP users is nearly complete. LACA will be getting with North Fork and West Muskingum for testing.

LACA Account Management Application – Chad Carson demonstrated a new web-based account management system being developed by LACA. This system will eventually replace paper forms used for LACA account creation (pending approval by the State Auditors office). Currently the system can be used to look up account access, modify e-mail display names, and request account deletions. LACA must give you special access to log into LAMA and make changes. Plans are to add a password reset function to LAMA for authorized users, which will eliminate the research being done on using Active Directory Users and Computers to connect to the LACA domain for password resets.

Creating District-Managed Exchange Distribution Lists – Chad Carson reminded the group that LACA can create distribution lists in Exchange, and assign rights to authorized district personnel to manage the list membership. Contact Chad to set up any lists you need.

Sophos – The links to download installations from home were distributed at the last LACATech meeting. The group was asked if they had any problems to report, but none were. The Sophos site license expires next summer, 2006. Districts were asked if they had other products LACA should be looking at, due to the number of issues with Sophos. LACA will be researching the possibility of group purchases of Mcafee and Norton for next year. It was noted that Sophos does not work well in a terminal server environment, and to keep that in mind when researching other products.

Air Conditioner/Electrical work – LACA needs to have more electrical service run to our computer room. This will require a complete shutdown of the LACA computer room. This downtime is scheduled for the morning of Saturday, November 5, 2005.

District Disaster Recovery Planning – The treasurer's have asked for LACA's assistance with a disaster recovery plan for the district offices (all district office operations, not just LACA data). There will be a meeting on October 26 at LACA to discuss this.

Other Discussion
IVDL Updates – LACA has facilitated 166 classes this year so far, compared with 360 total last school year. Our score on the Russ Grant was just a few points to low. We are currently submitting an appeal. LACA is treading lightly with IP video testing and research, due to the limited number of classes we can bridge to ISDN and ATM at any one time. Maintenance on V-TEL system will be due in 14-16 months. Buying a new Polycom will be cheaper than the maintenance on the V-TEL systems, so this may be a good opportunity to switch over to IP video. ACT is offering a tech prep class over video starting October 24. LACA must know by October 18 if schools are interested.

Library Automation Updates – Everyone is on Sirsi now, except for Par Excellence, who is in the process of converting.

USD Helpdesk Update – The USD Helpdesk support team will be turning on auto-notices to end users. This will generate e-mail updates to end users who input tickets to LACA, so you may be seeing those in the near future. LACA will discuss with West Muskingum and Newark the future of Track-It and the possibility of moving to USD Helpdesk.

DASL Update – LACA has hired a new employee, Jeff Davis, Student Data Analysis Coordinator, to head up the DASL conversion project. He starts October 17, 2005.

New Business

Election of LACATech Officers

06-06 It was moved by Beth Spieth and seconded by Larry Smith to open the floor for nominations for
06-07 LACATech Chairperson. Denny Souder nominated Kevin Snyder for chairperson. It was moved
06-08 by Lisa Smith and seconded by Beth Spieth to close the floor for nominations. It was moved by
Lisa Smith and seconded by Beth Spieth to elect Kevin Snyder LACATech chairperson. A vote of
06-09 approval was taken. It was moved by Larry Smith and seconded by Beth Spieth to open the floor
for nominations for LACATech vice-chairperson. Larry Smith nominated Beth Spieth for vice-
06-10 chairperson. It was moved by Larry Smith and seconded by Denny Souder to close nominations
06-11 for vice-chairperson. It was moved by Larry Smith and seconded by Denny Souder to elect Beth
06-12 Spieth as vice-chairperson. A vote of approval was taken.   It was moved by Kevin Snyder and
seconded by Beth Speith to open the floor for nominations for LACATech Governing Board
06-13 Representative. Kevin Snyder nominated Denny Souder. It was moved by Kevin Snyder and
06-14 seconded by Beth Spieth to close the floor for nominations. It was moved by Kevin Snyder and
seconded by Beth Spieth to elect Denny Souder as LACATech Governing Board representative.
A vote of approval was taken.

DA-Site Name Change – Data Acquisition Sites are now known as Information Technology Centers (ITCs). Please be aware of this name change when you see ITCs mentioned in various communications.

Computer Recycling Event – Granville High School is hosting a computer recycling event on Friday, October 21, 2005 from 12:30pm until 4:30pm (COTA Day). This is open county-wide to anyone, and is open to the Muskingum County schools as well. Contact Mike Haudenschild (mhauden@laca.org) for further information or if your school will be bringing a large quantity of equipment. Local pickup can be arranged for large loads of equipment.

Next LACATech meeting – Next LACATech Meeting date will be December 7, 2005 at 8:30am.

Unfinished Business

ITrap review is still on the calendar for the February timeframe.

06-15 It was moved by Kevin Snyder and seconded by Denny Souder to adjourn the meeting at
10:25am. A unanimous vote of approval was taken.

Dave Hamilton from Matchware presented Openmind software to the group immediately following the LACATech meeting.